



## Anchorage School District

### Purchasing Department

4019 Van Buren Street

Anchorage, Alaska 99507-3188

Phone (907) 243-6292 Fax (907) 248-5704

January 29, 2003

GCI

ATTN: Mike Krupp, Major Account Manager

5151 Fairbanks Street

Anchorage, Alaska 99503

FAX: 868-9375

**-REVISED-**

**SUBJECT: ANCHORAGE SCHOOL DISTRICT UNIVERSAL  
SERVICE FUND COMMUNICATIONS PROJECT**

The Anchorage School District would like to extend our contract with your company for the ANCHORAGE SCHOOL DISTRICT UNIVERSAL SERVICE FUND COMMUNICATIONS PROJECT services throughout the School District with a revised expiration date of June 30, 2004.

All terms and conditions as specified in our Request for Proposal dated January 15, 1998 and your proposal dated February 27, 1998 will apply.

If you agree to extend the contract please sign this letter and return by fax 243-6293 to the Purchasing Department along with a current Certificate of Insurance by January 31, 2003.

We look forward to continuing a successful working relationship with your company.

*Pamela K. Chenier*

Pamela K. Chenier  
Senior Purchasing Agent

PKC/hcc

I agree to the above terms and conditions as stated:

*Mike Krupp*

Date: 2/5/03



## Anchorage School District

### Purchasing Department

4819 Van Buren Street

Anchorage, Alaska 99517-3188

Phone (907) 243-6262 Fax (907) 248-5704

January 29, 2003

ACS Wireless  
ATTN: Julie Plooy  
600 Telephone Avenue  
Anchorage, Alaska 99503  
FAX: 565-6841

**-REVISED-**

**SUBJECT: ANCHORAGE SCHOOL DISTRICT UNIVERSAL  
SERVICE FUND COMMUNICATIONS PROJECT**

The Anchorage School District would like to extend our contract with your company for the ANCHORAGE SCHOOL DISTRICT UNIVERSAL SERVICE FUND COMMUNICATIONS PROJECT services throughout the School District with a revised expiration date of June 30, 2004.

All terms and conditions as specified in our Request for Proposal dated January 15, 1998 and your proposal dated February 27, 1998 will apply.

If you agree to extend the contract please sign this letter and return by fax: 243-6293 to the Purchasing Department along with a current Certificate of Insurance by January 31, 2003.

We look forward to continuing a successful working relationship with your company.

*Pamela K. Chandler*

Pamela K. Chandler  
Senior Purchasing Agent

PKC/hcs

I agree to the above terms and conditions as stated:

*Julie A. Plooy*  
Date: 1/31/03



**Anchorage School District**  
**Purchasing Department**  
4919 Van Buren Street  
Anchorage, Alaska 99517-3188  
Phone (907) 243-6262 Fax (907) 248-5704

January 29, 2003

MTA

ATTN: Don Reed, Director of Regulatory Affairs  
1740 South Chugach Street  
Palmer, Alaska 99645  
FAX: 907-761-2648-2650

**-REVISED-**

**SUBJECT: ANCHORAGE SCHOOL DISTRICT UNIVERSAL  
SERVICE FUND COMMUNICATIONS PROJECT**

The Anchorage School District would like to confirm our contract with your company for the **ANCHORAGE SCHOOL DISTRICT UNIVERSAL SERVICE FUND COMMUNICATIONS PROJECT** services through August 14, 2004.

All terms and conditions as specified in our Request for Proposal dated January 15, 1998 and your proposal dated February 27, 1998 will apply.

If you agree to extend the contract please sign this letter and return by fax: 907-243-6293 to the Purchasing Department along with a current Certificate of Insurance by January 31, 2003.

We look forward to continuing a successful working relationship with your company.

*Pamela K. Chenier*

Pamela K. Chenier  
Senior Purchasing Agent

PKC/hcs

I agree to the above terms and conditions as stated:

*Ken Bahr*

Ken Bahr acting for Don Reed

Date: 1-29-2003



**ATTACHMENT 3**  
**Page 1 of 2**

- Upon review of the appeal letter, the relevant facts, and supporting documentation, we find that you violated the seven (7) day rule request for documentation. During the Initial Review, the SLD requested on October 26, 2003 and November 7, 2003 a copy of the original contracts or of the RFP for verification of inclusion of the extension clause. As of the date of the Funding Commitment Decision Letter (FCDL), SLD had not received a response to the requests for supporting documentation. Consequently, SLD was unable to determine the eligibility of the funding requests and the application was denied. On appeal, you fail to provide evidence that SLD erred in its initial determination. Consequently, the appeal is denied.
- SLD reviews Form 471 applications and makes funding commitment decisions in compliance with FCC rules. See 47 C.F.R. sec. 54.500 et seq. To conduct these reviews, SLD has put in place administrative measures to ensure the prompt resolution of applications. See *In re Marshall County School District*, CC Docket 96-45, DA 03-764, para. 6 (rel. Mar. 13, 2003). One such measure is that applicants are required to respond to SLD's requests for the additional information necessary to complete their application within 7 days of being contacted. *Id.*; SLD Website, Reference Area, "Deadline for Information Requests," <http://www.sl.universalservice.org/reference/deadline.asp>. This procedure is necessary to prevent undue delays during the application review process. See *In re Marshall County School District*, para. 6. If applicants do not respond within this time period, SLD reviews the application based on the information before it.
- During the review of your Form 471 application, SLD sought additional information from you and notified you that this information needed to be provided within 7 days. You did not provide this information within 7 days, or the information that you provided was insufficient to complete your Form.

If you believe there is a basis for further examination of your application, you may file an appeal with the Federal Communications Commission (FCC). You should refer to CC Docket No. 02-6 on the first page of your appeal to the FCC. Your appeal must be received or postmarked within 60 days of the above date on this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. If you are submitting your appeal via United States Postal Service, send to: FCC, Office of the Secretary, 445 12<sup>th</sup> Street SW, Washington, DC 20554. Further information and options for filing an appeal directly with the FCC can be found in the "Appeals Procedure" posted in the Reference Area of the SLD web site or by contacting the Client Service Bureau. We strongly recommend that you use the electronic filing options.

We thank you for your continued support, patience, and cooperation during the appeal process.

Schools and Libraries Division  
Universal Service Administrative Company

FCC Form

Approval by OMB  
3060-0806**470**

# Schools and Libraries Universal Service Description of Services Requested and Certification Form

Estimated Average Burden Hours Per Response: 6.0 hours

This form is designed to help schools and libraries describe the eligible telecommunications-related services they seek so that this data can be posted on a website and interested service providers can identify the applicant as a potential customer and compete to serve it.

Please read instructions before completing.

(To be completed by entity that will negotiate with providers.)

## Block 1: Applicant Address and Identifications (School, library, or consortium desiring Universal Service funding.)

Posting Date: 01/30/1998
Allowable Contract Date: 02/27/1998
Certification Received Date: 02/24/1998

1. Name of Applicant: <b>ANCHORAGE SCHOOL DISTRICT</b>		2. Funding Year: <b>01/01/1998 - 06/30/1999</b>	
3a. NCES School Code (if individual school) Or NCES Library Code (if individual library) State: <b>02</b> - District: <b>00180</b> - School/Library:			
3b. Universal Service Control Number: <b>587650000001170</b>		3c. Applicant ID Number: <b>145553</b>	
4a. Type Of Applicant (Check only one box.) <input type="radio"/> school <input checked="" type="radio"/> school district <input type="radio"/> library or library consortium under the LSTA <input type="radio"/> consortium of multiple entities			
4b. If Applicant is a consortium, check all other boxes that apply: <input type="checkbox"/> includes non-governmental entities ineligible for support <input type="checkbox"/> entity desires separate bills for each member of consortium <input type="checkbox"/> entity desires separate bills for some members of consortium <input type="checkbox"/> region of a state <input type="checkbox"/> statewide <input type="checkbox"/> multi-state		<input type="checkbox"/> state educational agency <input type="checkbox"/> local educational agency <input type="checkbox"/> educational service agency	

### 5. Applicant's Street Address, P.O.Box, or Route Number

Street <b>P.O. Box 196614</b>			
City <b>ANCHORAGE</b>	State <b>AK</b>	Zip Code 5Digit <b>99519</b>	Zip Code 4Digit <b>6614</b>
Telephone number Ext: <b>(907) 3339561</b>		E-mail Address <b>See contact information</b>	

### 6. Contact Person's Name: Norm Holthouse

Street Address, P.O.Box, or Route Number (if different from Item 5) Street: <b>P.O. Box 196614</b>			
City: <b>ANCHORAGE</b>	State <b>AK</b>	Zip Code 5Digit: <b>99516</b>	Zip Code 4Digit: <b>6614</b>
Fill in all of the following (if available), and check the preferred mode of contact:			
<input checked="" type="radio"/> Telephone Number Ext: <b>(907) 2692253</b>	<input type="radio"/> Fax Number Ext: <b>(907) 2692107</b>	<input checked="" type="radio"/> E-mail address: <b>holthouse_norm@msmail.asd.k12.ak.us</b>	<input type="radio"/> Mail:

## Block 2: Other Characteristics Of Applicant

7a. Number of students: 48443	7b. Number of library patrons:
8. Number of buildings to be served: 97	9. Number of rooms to be served: 3379

## Block 3: Summary Description of Needs or Services Requested

10. ☐ Check if applicant seeks discounts only for eligible services based on one or more existing, binding contract(s) and proceed to Block 4.

Sequence #	Date Contract Signed	Contract Termination Date		
11. <input checked="" type="checkbox"/> Check here if you have a Request for Proposal(RFP) available. If RFP is posted on a website, provide the website address <a href="http://www.asd.k12.ak.us/General_Info/RFP.html">www.asd.k12.ak.us/General_Info/RFP.html</a>				
(1)	(2) Existing Services	(3) Additional Services Desired	(4) Total Services Desired	(5) Details(Optional)
<b>12. Telecommunications Services</b>				
a. Number of phones that have or require service (See instructions concerning extension phones and fax machines.)	1645	2882	4527	All phones to be replaced by "Centrex" type system.
b. Number of computers that have or require service	1427	2856	4283	
c. Number of high bandwidth video conferencing links				
d. Specify other (Optional)	10Mbps	10Mbps	20Mbps	District WAN backbone.
<b>13. Internal Connections</b>				
a. Number of buildings with at least some rooms connected	95	2	97	
b. Number of rooms connected	2542	837	3379	
c. Highest Speed of connection	100Mbps			
d. Specify other (Optional)	768Kbs		768Kbs	Link from each building to WAN backbone.
<b>14. Internet Access</b>				
a. Number of dial up connections necessary	20	0	20	Dial up service will be dropped when WAN/LAN completed.
b. Highest speed of dial up connections	14.4Kbs			
c. Number of direct connections necessary	1	0	1	
d. Highest speed of such direct connections	256Kbs	512Kbs		Increase Internet speed to 768Kbs and connect directly with ISP POP in Seattle, WA.
e. Specify other (Optional)				
15. You may provide additional summary information about the services you are requesting to help service providers identify your needs more precisely. You may provide technical requirements or give an informal description of your telecommunications-related goals.				
The A.S.D. desires to replace all existing customer owned telephone equipment with a "Centrex" type				

system containing approximately 4,500 digital and analog telephones. In addition, the District's WAN will be upgraded and extended to every location. The speed of the District's Internet service will be increased and a direct circuit installed between the A.S.D. Data Center and the ISP POP in Seattle, WA.

16. ☐ Check here if there are any restrictions imposed by state or local laws or regulations on how and when providers may contact you or on other bidding procedures. Please describe below any such restrictions or procedures. You may attach restrictions or give website where they are posted.

17. Purchases in future years: If you have current plans to purchase additional services in future years, describe them below (Providing this information is optional.)

The A.S.D. Instructional Technology Plan calls for a student to computer ratio of 1:5. When this level is achieved the total number of computers that will need to be connected to the District WAN and the Internet will total approximately 10,750. This will require an increase in both WAN speed and Intrnet connectivity.

#### Block 4: Technology Assessment

18. Although the following services and facilities are ineligible for support, they are usually necessary if schools and libraries are to make effective use of the eligible services requested in this application.

*(If your application is only for basic voice telephone service, check this box*

☐ and go to Item 19. Otherwise, you must check at least one box in each of the other lines. You may provide details for purchases being sought.)

- |   |
|---|
| a. Desktop communications software: Software required <input checked="" type="checkbox"/> has been purchased; and/or <input type="checkbox"/> is being sought.  |
| b. Electrical systems: <input type="checkbox"/> adequate electrical capacity is in place or has already been arranged; and/or <input checked="" type="checkbox"/> upgrading for additional electrical capacity is being sought. |
| c. Computers: a sufficient quantity of computers <input checked="" type="checkbox"/> has been purchased; and/or <input type="checkbox"/> is being sought.   |
| d. Computer hardware maintenance: adequate arrangements <input checked="" type="checkbox"/> have been made; and/or <input type="checkbox"/> are being sought.   |
| e. Staff development: <input type="checkbox"/> all staff have had an appropriate level of training or additional training has already been scheduled; and/or <input checked="" type="checkbox"/> training is being sought.      |
| f. Additional details: Use this space to provide additional details to help providers to identify the services or facilities you desire.  |

#### Block 5: Listing Consortium Participants

19. **Eligible Entities:** (Billed Entities.) If applicant is an individual school or a library or a school district or a library system that will receive only one bill, it should only fill in the first row of this chart. If applicant is a consortium of multiple billed entities, then it should fill out a row for each billed entity. (Applicant may attach additional pages.)

Billed Entity	Billed Entity's Zip Code	Billed Entity Code (Inserted by Administrator)	Zip Code(s) of Recipients of Service
ANCHORAGE SCHOOL DISTRICT	99508	145553	99501
ANCHORAGE SCHOOL DISTRICT	99508	145553	99502
ANCHORAGE SCHOOL DISTRICT	99508	145553	99503
ANCHORAGE SCHOOL DISTRICT	99508	145553	99504
ANCHORAGE SCHOOL DISTRICT	99508	145553	99505



ANCHORAGE SCHOOL DISTRICT	99508	145553	99506
ANCHORAGE SCHOOL DISTRICT	99508	145553	99507
ANCHORAGE SCHOOL DISTRICT	99508	145553	99508
ANCHORAGE SCHOOL DISTRICT	99508	145553	99515
ANCHORAGE SCHOOL DISTRICT	99508	145553	99516
ANCHORAGE SCHOOL DISTRICT	99508	145553	99517
ANCHORAGE SCHOOL DISTRICT	99508	145553	99518
ANCHORAGE SCHOOL DISTRICT	99508	145553	99567
ANCHORAGE SCHOOL DISTRICT	99508	145553	99577
ANCHORAGE SCHOOL DISTRICT	99508	145553	99587

**20. Entities Ineligible for Schools and Libraries Discount:**

Name of Entity	Zip Code(s) of Recipients of Service	Contact Person	Phone Number, E-mail Address, or Alternative Preferred Contact Method
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**Block 6: Certifications and Signature**

**21. The applicant includes:(Check one or both)**

a. ☒ schools under the statutory definitions of elementary and secondary schools found in the Elementary and Secondary Education Act of 1965, 20 U.S.C. Secs. 8801(14) and (25), that do not operate as for-profit businesses, and do not have endowments exceeding \$50 million; and/or

b. ☐ libraries or library consortia eligible for assistance from a State library administrative agency under the Library Services and Technology Act of 1996 that do not operate as for-profit businesses and whose budgets are completely separate from any school(including, but not limited to) elementary and secondary schools, colleges, and universities.

**22. All of the individual schools, libraries, and library consortia listed above in item 19 are covered by:**

a. ☐ individual technology plans and/or

b. ☒ higher-level technology plans for using the services requested in this application(if those services consist of other than voice services).

**23. Status of technology plan(check one):**

a. ☒ Technology plan(s) has/have been approved; or

b. ☐ Technology plan(s) will be approved by a state or other authorized body; or

c. ☐ Technology plan(s) will be submitted to Schools and Libraries Corporation for approval.

24. ☒ I certify that the services the applicant purchases at discounts provided by 47 U.S.C. Sec. 254 will be used

solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value.

25. ☒ I recognize that support under this program is conditional upon the school(s) or library(ies) I represent securing access to all of the resources, including computers, training, software, maintenance, and electrical connections necessary to use the services purchased effectively.

26. ☒ I certify that I am authorized to submit this request on behalf of the above-named applicant, that I have examined this request, and to the best of my knowledge, information, and belief, all statements of fact contained herein are true.

29. Printed name of authorized person

Norman Holthouse

30. Title or position of authorized person

Executive Director, MIS/Technology

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Anchorage School District  
Audio/Visual and Related Services  
5530 E. Northern Lights Blvd. #21  
Anchorage, Alaska 99504

Phone 742-3772 \*\*\*\*\* Fax 742-4779

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June 17, 2004

Josephine Farkas  
Assistant Manager- Program Compliance  
Tel. 973-884-8359  
Fax 973-599-6525  
[jfarkas@sl.universalservice.org](mailto:jfarkas@sl.universalservice.org)

Appeal #359931

Dear Ms Farkas,

Per your request the enclosed information package includes the following:

- A copy of the full RFP.
- Copies of the RFP responses that in conjunction with the RFP constitute the contracts.
- Copy of the School Board Memorandum #243, AWARD OF CONTRACT: UNIVERSAL SERVICE FUND COMMUNICATIONS PROJECT
- Copy of the signed School Board minutes for March 23, 1998 where the contracts were approved by the board.
- Copies of signed contract extensions dated 1/29/2003 for each of the appropriate vendors.

Additional pertinent information is also being sent, this includes:

Copy of Letter of Appeal dated January 12, 2004, that discusses contract extension.

Copy of correspondence with Jose Diaz, Schools and Library Division, during June of 2001, that has discussion of a contract extension for Alaska Communication Systems contract to June 30, 2004, "SPECIAL CONTRACT SERVICES FOR CENTREX LINES AND VIRTUAL TRUNKS". Of particular importance is Section 4. Time of Performance and Section 10. Integration.

Copy of the establishing Form 470 587650000001170. At that point in time, FORM 470 did not have an area that allowed schools to post information on multi-year contracts and the possibility of extensions. That information was available for all prospective bidders by utilizing the district website for RFP information. This can be contrasted with

current Form 470, 158780000471822, that ASD posted which has listed under Block 2 section 13 that the initial contract is for 5 years with two 1 year options for renewal. Schools and Library has updated Form 470 to have a specific place for contract extension options.

As you review our application, particular emphasis should be placed on the fact that the Schools and Library Division was notified in 2001 that a contract extension to 6/30/2004 was executed for Alaska Communication Systems. ASD was never notified nor was a concern expressed in 2001 that funding for year 2003 (7/1/2003 - 6/30/2004) maybe denied with use of the RFP contract extension language.

Anchorage School District has consistently adhered to the eRate program rules in conjunction with District procurement policy and practice and with state statutes.

Thank you for assistance in reviewing our appeal.

Sincerely,

A handwritten signature in cursive script that reads "Duane Moran". The signature is written in black ink and is positioned above the printed name and contact information.

Duane Moran  
A-V Services Supervisor  
907-742-3770 direct phone number  
Moran\_Duane@asdk12.org

cc. Pam Chenier  
ASD Purchasing Director

**Moran\_Duane**

---

**From:** PIA Team1 PIA Team1 [PIA#032#Team1@sl.universalservice.org]  
**Sent:** Wednesday, October 29, 2003 5:28 AM  
Duane#032#Moran@19077424779  
:  
**Subject:** Erate Application #359931 \*\*Anchorage School District

Date:10/29/03

Dear, Duane Moran  
Anchorage School District  
907-742-3770  
Application Number - 359931

The Program Integrity Assurance (PIA) team is in the process of reviewing all Form 471 Applications for schools and libraries discounts to ensure that they are in compliance with the rules of the federal universal service program. We are currently in the process of reviewing your Funding Year 2003 Form 471 Application. To complete our review, we need some additional information. The information needed to complete the review is listed below.

Please provide a copy of the original contract, and any applicable contract extensions. and/or the RFP indicating the terms and extensions if available

Please fax or e-mail the requested information to my attention. If you have any questions, please feel free to contact me.

It is important that we receive all of the information requested so we can complete our view. Failure to do so may result in a reduction or denial of funding.

Please send the requested information within seven calendar days.

Thank you for cooperation and continued support of the Universal Service Program.

Sincerely,

Jesse Johnson  
Schools And Libraries Division  
Program Integrity Assurance  
Phone: 973-884-8379  
FAX: 973-599-6522  
jjohnso@sl.universalservice.org

## **Moran\_Duane**

---

**From:** PIA Team1 PIA Team1 [PIA#032#Team1@sl.universalservice.org]  
**Sent:** Friday, November 07, 2003 5:50 AM  
**To:** Duane#032#Moran@19077424779  
**Cc:** Moran\_Duane; della\_matthis@eed.state.ak.us  
**Subject:** Erate Application #359931 \*\* Anchorage School District \*\* 2nd Request

Date:11/07/03

Dear, Duane Moran  
Anchorage School District  
907 742 3770  
Application Number 359931

The Program Integrity Assurance (PIA) team is in the process of reviewing all Form 471 Applications for schools and libraries discounts to ensure that they are in compliance with the rules of the federal universal service program. We are currently in the process of reviewing your Funding Year 2003 Form 471 Application. To complete our review, we need some additional information. The information needed to complete the review is listed below.

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Thank you for cooperation and continued support of the Universal Service Program.

Sincerely,

Jesse Johnson  
Schools And Libraries Division  
Program Integrity Assurance  
Phone: 973 884 8379  
FAX: 973 599 6522  
jjohnso@sl.universalservice.org

CC: USAC:Moran\_Duane@asdk12.org



**Anchorage School District**  
**Audio/Visual and Related Services**  
5530 E. Northern Lights Blvd. #21  
Anchorage, Alaska 99504

Phone 742-3772 \*\*\*\*\* Fax 742-4779

---

August 18, 2003

USAC

Jesse Johnson

Phone 973-884-8379

Fax 973-599-6522

Email [jjohnso@sl.universalservice.org](mailto:jjohnso@sl.universalservice.org)

RE: Information Request Application Number – 359931

Billed Entity Number: 145553

Dear Mr. Johnson:

Attached is a copy of a section of the Technical Specifications taken from the Anchorage School District Universal Service Fund Project Request for Proposal. This section specifically allows for contract extensions. Also attached are signed copies of contract extensions for the specific companies.

More of the information that you requested will be sent shortly.

Duane Moran

Supervisor

Audio-Visual Services

Anchorage School District

Boniface Mall – 5530 East Northern Lights Blvd. #21

Anchorage, Alaska 99504

907-742-377

[Moran\\_Duane@asdk12.org](mailto:Moran_Duane@asdk12.org)

**FAX COVER**

**V. SCOPE OF SERVICES (Cont'd)**

**C. ADDITIONAL REQUIREMENTS**

1. Proposers must fully examine the scope of services to be provided as a result of this Request for Proposal.
2. During the term of the contract(s) and for a period of seven (7) years after termination or expiration thereof or until all pending disputes are resolved, whichever occurs last, the District, through its authorized representative, shall have the right to audit all records and accounts of the selected Proposer directly related to this provision of services.

**D. FEE**

The Proposer shall submit with its proposed schedule a fee for each line item as listed on the Proposal Fee Schedule. This shall include, but not be limited to, installation, maintenance, and training. Any and all subcontractor fees shall also be included.

**E. TERM OF CONTRACT**

The Contract shall continue in effect for a minimum period of five (5) years. However, the Contract shall be suspended on any date on which any federal or state statute or regulation renders the Contract illegal, null or void, or by mutual agreement of the parties involved. The District reserves the right to suspend the Contract with 90 days notice, should the District deem the services unacceptable. The term of the Contract may be extended upon mutual agreement of the District and the selected Proposer.

**VI. BONDS**

- A. Proposals must be accompanied by a certified or cashier's check, or bid bond in the amount of fifteen thousand dollars (\$15,000). If the bid security does not accompany the proposal on the due date of the proposal, the proposal shall be considered nonresponsive.
- B. Bid Securities shall be issued in the name of the Anchorage School District.

*Deane Nolan*  
*Anchorage School District*





## Anchorage School District

Purchasing Department  
4919 Van Buren Street  
Anchorage, Alaska 99517-3188  
Phone (907) 243-6262 Fax (907) 248-5704

January 29, 2003

ACS Communications  
ATTN: Vern Craig  
600 Telephones Avenue  
Anchorage, Alaska 99503  
FAX: 564-7336

-REVISED-

SUBJECT: ANCHORAGE SCHOOL DISTRICT UNIVERSAL  
SERVICE FUND COMMUNICATIONS PROJECT

The Anchorage School District would like to extend our contract with your company for the ANCHORAGE SCHOOL DISTRICT UNIVERSAL SERVICE FUND COMMUNICATIONS PROJECT services throughout the School District with a revised expiration date of June 30, 2004.

All terms and conditions as specified in our Request for Proposal dated January 15, 1998 and your proposal dated February 27, 1998 will apply.

If you agree to extend the contract please sign this letter and return by fax: 243-6293 to the Purchasing Department along with a current Certificate of Insurance by January 31, 2003.

We look forward to continuing a successful working relationship with your company.

*Pamela K. Chenier*

Pamela K. Chenier  
Senior Purchasing Agent

PKC/hcs

I agree to the above terms and conditions as stated:

*[Signature]*

Date: 1-31-03